



FASTENER FAIR

STUTT GART

The World's No.1

A-Z

Exhibitor Information

International Exhibition for the
Fastener and Fixing Industry

19 – 21 March 2019
Messe Stuttgart

<http://www.fastenerfair.com/stuttgart/2019/>

MACK•**BROOKS**
exhibitions

TIMETABLE

Build-Up			
Saturday	16 March	07.00 – 22.00	Stand Construction
Sunday	17 March	07.00 – 22.00	Stand Construction
Monday	18 March	07.00 – 22.00	Stand Construction and Exhibitors with Shell Scheme Stands No vehicles are allowed into the halls, delivery of items to stands is permitted only by trolley.
Exhibition			
Tuesday	19 March	09.00 – 18.00	Exhibition grounds open: 07.00 – 19.00
Wednesday	20 March	09.00 – 18.00	Exhibition grounds open: 08.00 – 19.00
Thursday	21 March	09.00 – 15.00	Exhibition grounds open: 08.00 – see below
Breakdown			
Thursday	21 March	15.00 – Halls open throughout – 20.00	Delivery of empty crates and boxes to the stands from 15.30 hrs.
Friday	22 March		The halls must be <u>completely cleared</u> by 20.00 hrs

**Exhibitors are contractually bound to adhere to the build-up, exhibition and breakdown times!
Exhibitors must coordinate the delivery of heavy and/or large exhibits early with Schenker Deutschland AG.**

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A

ADAC Breakdown Service

ADAC Breakdown Service Centre
Tel: +49 180 2222 222

Stuttgart Breakdown Service Centre
Tel: +49 711 28000

Animals

Animals are not permitted in the exhibition grounds.

B

Badges

Build-up / Breakdown

Standbuilders do not require any badges during build-up and breakdown.

Exhibitors should wear their exhibitor badges at all times.

Exhibitor Badges

Exhibitor badges allow the stand personnel of the exhibitor entry to the exhibition. The allocation of free badges corresponds to the size of the stand area.

Exhibitor badges will not be posted, but must be printed out individually. Please register your exhibitor badges via ticket registration in the exhibitor zone on the Fastener Fair Website.

Plastic wallets and lanyards will be provided on site.

Bakery

Bakery at the East Entrance, basement (Atrium)
Messeshop, East Entrance, basement (Atrium)

Bank/ Cash Machine

A cash machine of ING-DiBa is located in the East Entrance (Atrium) and in the trade fair round course between halls 5 and 7.

Beverages/ Tableware

Messeshop, East Entrance, basement (Atrium)

Hire of tableware

ARAMARK Restorations GmbH
Tel: +49 711 18560 3100
E-Mail: messe.stuttgart@aramark.de

Building Material

Messeshop, East Entrance, basement (Atrium)

Business Centre

Photocopying, sending fax messages, making telephone calls, use of the Internet (subject to a charge) in the East Entrance, basement (Atrium).

C

Car Rental Services

The following car rental companies are located at Stuttgart Airport:

Avis	+49 711 948 4451
Buchbinder	+49 711 945 81020
Budget	+49 180 621 7711
Europcar	+49 711 949 9010
Enterprise	+49 711 782 4070
Hertz	+49 711 948 4339
Sixt	+49 711 948 2765

Catalogues

Mack Brooks Exhibitions Ltd
Stephan Guder
Tel: +44 1727 814 400
Fax: +44 1727 814 492
E-Mail: catalogue@mackbrooks.co.uk

Central Security Office

Tel: +49 711 18560 3500

Chemist's Shop

Messeshop, East Entrance, basement (Atrium)

Children

During build-up and breakdown the "General Regulations for Exhibition Site" of Messe Stuttgart apply. This states that "persons not going about business that is liable to insurance deductions – particularly minors – are prohibited from the halls and outdoor exhibit areas." During the exhibition, the "Special Conditions of Participation by the Organiser" apply: Children and young people under the age of 14 may only enter the site if accompanied by a person having parental control over them. A "Responsibility Form" must be signed before entering the site.

Cloakroom

Cloakrooms are located at the East Entrance.

Customs

Please contact the forwarding agent of Messe Stuttgart directly in case you have any questions:
Schenker Deutschland AG
DB Schenkerfairs
New Trade Fair Centre
70629 Stuttgart
Tel: +49 711 18560 3300

D

Damage Reporting

Central Security Office
Tel: +49 711 18560 3500
Police
Tel: +49 711 18560 2110

Deliveries

Deliveries of letters and parcels to your stand:

Your Company name
c/o Landesmesse Stuttgart GmbH
Fastener Fair Stuttgart 2019
Hall / Stand-Nr.
Access: Gate 1
70629 Stuttgart Messegelände
Germany

Due to security reasons the Organisers and the venue cannot accept any deliveries on behalf of exhibitors (incl. postal and courier deliveries). If there is no representative on your stand when the delivery takes place, the official forwarding and lifting agent, SCHENKER DEUTSCHLAND AG, will store it for you and will charge you for the storage cost.

Schenker Deutschland AG
Access: Gate 1
70629 Stuttgart Messegelände
Germany

Name of customer
Your company name
Hall/Stand-Nr.

Collection / Delivery
Tel: +49 711 18560 3300

Deliveries to the trade press stand (if required):

Landesmesse Stuttgart GmbH
Fachpressestand
Fastener Fair Stuttgart 2019
Zentrallager L8
70629 Stuttgart

Deposit Regulation

See Download Area section "Dates, contact persons and general information: Vehicle Access for build-up, exhibition, breakdown" in the Exhibitor Handbook.

Directions

Arrival by car

The sign guidance system »Messe / Flughafen« will lead you to the trade fair of Landesmesse Stuttgart GmbH from any direction, avoiding inner city traffic.

Data for navigation systems

Landesmesse Stuttgart GmbH
Flughafenstrasse / Flughafen
70629 Stuttgart
Germany

Information on the Stuttgart environmental zone

Vehicles moving within the Stuttgart environmental zone must be equipped with an emissions disc. The trade fair site is situated outside of this zone. If you need to enter the environmental zone by car, you can order an emissions disc from the city of Stuttgart online at: <https://service.stuttgart.de/lhs-services/feinstaub>

Doctor

Airport Medical Centre
Airport, Terminal 1 West
Tel: +49 711 9331 5872
+49 711 9483 762
E-mail: amc@aerzte-am-werk.de
Opening Hours
Mon – Thu: 08.00 – 18.00
Fri: 08.00 – 14.00

Dr. Katja Bittner
Hauptstraße 91
70771 Leinfelden-Echterdingen
Germany
Tel: +49 711 7949 530

On weekends / public holidays:
Emergency service: Filderklinik
Im Haberschlag 7
70794 Filderstadt-Bonlanden
Germany
Tel: +49 711 77030

E

Emergency

General emergency number: +49 711 18560 7777

F

Fire Services

Fire alarm systems and fire extinguishers are installed in each hall.

Fire alarm via emergency telephone number.
Tel: +49 711 18560 7777

Fire Department:
Tel: +49 711 185602112

First Aid / Medical Service

Malteser
Between halls 1 and 3
Tel: +49 711 18560 2199

Floor Coverings / Furniture

All exhibitors are obliged to equip their stand with floor covering.

Meplan GmbH
Pia Ruffer
Tel: +49 89 5402 67151
Fax: +49 89 5402 67409
E-mail: pia.ruffer@meplan.de

Flowers / Plants

scheiermann eventgestaltung GmbH
Tel: +49 711 12196168
E-Mail: stuttgart@scheiermann.de

Food

Messeshop, East Entrance, basement (Atrium)

Forwarding / Courier / Customs / Delivery of Machines / Forklifts / Storage of Empty Crates

Empty crates and boxes must not be stored on exhibitors' stands or within the halls. Only the staff of the company Schenker is authorised to use forklifts on the trade fairgrounds.

SCHENKER Deutschland AG

International Exhibitors

Ervina Mujcic

Tel: +49 711 18560 3320

E-Mail: ervina.mujcic@dbschenker.com

Yannik Bienenstein

Tel: +49 711 18560 3318

E-Mail: yannik.bienenstein@dbschenker.com

National Exhibitors

Timm Schmidt

Tel: +49 711 18560 3341

E-Mail: fairs.stuttgart@dbschenker.com

G

Graphics / Partition Walls / Shell Scheme Stand - Extras

All exhibitors are obliged to place partition walls at the perimeter of their stand where it adjoins another stand or the wall of the exhibition hall.

Meplan GmbH

Pia Ruffer

Tel: +49 89 5402 67151

Fax: +49 89 5402 67409

E-Mail: pia.ruffer@meplan.de

Build-up / Exhibition / Breakdown

Halle 1 Nastasja Eikmeier
+49 89 540 267 319
nastasja.eikmeier@meplan.de

Halle 3 Simone Birk
+49 89 540 267 842
simone.birk@meplan.de

Halle 5 Pia Ruffer
+49 89 540 267 151
pia.ruffer@meplan.de

H

Hall Manager

The hall manager's office is located at the rear of each hall.

Mobile numbers

Hall 1: +49 178 3704 001

Hall 3: +49 178 3704 003

Hall 5: +49 178 3704 005

Hotel Accommodation / Travel Agent

Stuttgart Marketing GmbH

Tel: +49 711 2228 100

E-Mail: hotels@stuttgart-tourist.de

Web: www.stuttgart-tourist.de

I

Information

An Information counter is situated at the East Entrance

Tel: +49 711 18560 7401

Insurance

Exhibitor liability insurance

Stuttgart Messe Service

Tel: +49 711 18560 2592

E-Mail: versicherungen@messe-stuttgart.de

Hiscox

Tel: +44 800 840 2469

Fax: +44 1206 773 940

E-Mail: eventinsurance@hiscox.com

Web: www.hiscox.co.uk/events

Transport and exhibits' insurance

Stuttgart Messe Service

Tel: +49 711 18560 2592

E-Mail: sms@messe-stuttgart.de

Internet/Telecommunication

See section Stand Construction & Services: Technical Services "Internet" & "Telecommunication" in the Exhibitor Handbook (Stuttgart Messe Serviceportal) Stuttgart Messe Service

Tel: +49 711 18560 2444

E-Mail: sms@messe-stuttgart.de

L

Lead Tracking Products

Choose from the numerous lead tracking products and track your business contacts at the show. Leadtracking can be ordered via the registration system. The system can be accessed via the Fastener Fair Stuttgart Exhibitor Zone.

If you have any queries, please do not hesitate to contact us by email (info@fastenerfair.com).

Letter Box / Mail

Post im KKiosk

Airport, Terminal 3, Departures

Tel: +49 711 7824 779

Opening hours

Mon – Sun: 04.00 – 21.00

You can also post prepaid (standard) letters in the Messeshop.

Lockers

There are no lockers at the trade fairgrounds for security reasons, please deposit your luggage at the cloakroom.

Lost Property

Info Counter East Entrance

Tel: +49 711 18560 7401

M

Mack Brooks Organisers Offices

Show Management

The Show Management office is located in hall 1 in room 1.2.

(Open daily from 17 – 21 March 2019)

Liljana Goszdziewski / Stephanie Cerri

Assistants:

Natalie Holthaus / Deborah Chiabotti /

Emanuela Tamborini

Tel: +49 711 18560 9105

E-Mail: info@fastenerfair.com

Technical Organisers

The Technical Organisers office is located in Hall 1 in room 1.3.

(Open daily from 16 - 22 March 2019)

Sabine Neale

Tel: +49 711 18560 9106

E-mail: sabine.neale@mackbrooks.co.uk

Messeshop

East Entrance, basement (Atrium)

Musical Renditions (GEMA)

It is mandatory for exhibitors who wish to have musical presentations on their stand to apply for a permit with:

Gema Bezirksdirektion Stuttgart

Tel: +49 711 2252 794

E-Mail: kontakt@gema.de

N

Newspapers/ Magazines

Messeshop at the East Entrance, basement (Atrium).

O

Office Supplies

Messeshop, East Entrance, basement (Atrium)

Operator

National Tel: 118 33

International Tel: 118 34

P

Parking

Cars

Please follow the directional signage for Fastener Fair Stuttgart.

Long-term parking permits can be ordered in section "Parking" in the Exhibitor Handbook (Stuttgart Messe Serviceportal)

APCOA PARKING Deutschland GmbH

Bosch Parkhaus, left wing, Level East Entrance

Tel: +49 711 94845 06

E-Mail: messeparken-stuttgart@apcoa.de

Trucks

See Download Area section "Dates, contact persons and general information: Vehicle Access for build-up, exhibition, breakdown" in the Exhibitor Handbook (Stuttgart Messe Serviceportal)

Patent Lawyers

Kapp & Geissler

Contact person: Dr. G. Peter Kohlhaas (out of office hours: +49 163 1735094)

Tel: +49 711 22498 0

Fax: +49 711 22498 44

E-Mail: kanzlei@kapp-geissler.de

Web: www.kapp-geissler.de

Pfiz / Gauss Patentanwälte

Contact person: Dr. Thomas Pfiz

Tübinger Str. 26

70178 Stuttgart

Tel.: +49 711 18 77 60

Fax: +49 711 18 77 65

E-Mail: pfiz@pfizgauss.de

Web: www.pfizgauss.de

Pharmacy

AeroAtoll Apotheke

Airport Terminal 3

Opening hours

Mon – Fr: 08.00 – 19.00

Sat – Sun: 08.00 – 16.00

Public holidays: 08.00 – 16.00

Tel: +49 711 78239690

Police

Emergency call: 110

Police station Stuttgart Airport

Flughafenstrasse 36

70629 Stuttgart

Germany

Tel: +49 711 7878 00

Police station Esslingen

Agnespromenade 4

73728 Esslingen

Germany

Tel: +49 711 39900

Prayer Room

The inter-faith prayer and serenity room is situated in the basement of the Atrium at the East Entrance, opposite the cloakrooms.

Press Centre

For enquiries please contact the Organisers' Press Department.

The Press Office on-site will be located at the gallery level in hall 1 in room 1.5 and will be open on Monday, 18 March 2019 from 09.00 – 17.00 and during exhibition opening hours.

Susanne Neuner / Melanie Kaufmann / Kathleen Wagner
Tel: +49 711 18560 9107
E-Mail: press@mackbrooks.co.uk

Promotional activities at the exhibition grounds

The distribution of leaflets and promotional material, as well as any other promotional activities, shall be confined to the stand area and are not permitted elsewhere in the halls or exhibition grounds. Only relevant and booked Sponsorship offered by the Organisers shall remain the exception.

Publicity shall be confined to promotion of exhibited goods and shall not be in breach of statutory regulations or good taste including but not limited to objectification, degradation, harassment or nudity of any person, nor shall it be of an ideological or political nature. The Organisers reserve the right to prohibit the display or distribution of advertising matter that could give rise to offence and to confiscate the supplies thereof for the duration of the event.

Advertising measures containing third-party advertising or references to sub-contractors, customers and other companies are not permitted.

Optical, mobile and acoustic publicity aids are permitted, provided they do not disturb neighbouring exhibitors or render inaudible the public address system in the halls.

The use of audio visual equipment, amplifiers, etc. and/or live performances by exhibitors at their stands is restricted and details are given in the Exhibition Regulations. In all cases, exhibitors are themselves responsible for obtaining, at their own expense, the relevant permits in terms of copyright licences and/or performance approval from the respective authorities or institutions. The Organisers accept no responsibility in this respect nor any liability which may arise from an exhibitor's failure to obtain clearance.

Public Transport

S-Bahn (tram) stop: Airport, basement

Bus stops: Airport

R

Restaurants/ Snack Bars

Snack Bars Halls 1, 3 and 5

18.03.	10.00 – 16.00
19. – 20.03.	09.00 – 18.00
21.03	09.00 – 15.00

Bistro "Italia" (Gallery Hall 1)

19. – 20.03.	09.00 – 18.00
21.03.	09.00 – 15.00

Messeshop (Entrance East, Basement)

16. – 17.03.	09.00 – 17.00
18.03.	08.00 – 20.00
19. – 21.03.	09.00 – 18.00
22.03.	09.00 – 17.00

Backshop Ost (Entrance East)

19. – 21.03.	08.00 – 11.00
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Restaurant am Wasser

19. – 21.03	11.00 – 15.30
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Segafredo Bar (Restaurant am Wasser)

19. – 21.03.	09.00 – 17.30
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Restaurant am Park

16. – 17.03	11.30 – 14.00
18.03.	11.30 – 15.00
19.03.	11.00 – 14.00
20. – 22.03.	11.00 – 15.30

Segafredo Bar (Restaurant am Park)

19.03.	09.00 – 14.00
20. – 21.03	09.00 – 17.30

Asia Stand (between Hall 3+5)

19. – 20.03.	09.00 – 18.00
21.03.	09.00 – 15.00

Hot Dog Stand (between Hall 3+5 & Hall 5 Tor 12)

19. – 20.03.	09.00 – 18.00
21.03	09.00 – 15.00

Rothaus Park (weather permitting)

19.-21.03.	09.00 – 18.00
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ARAMARK Restaurations GmbH

Tel. +49 711 18560-3100

Fax +49 711 18560-3111

S

Security

The Organisers will provide general security within the exhibition halls. However, the individual security of stands and exhibits lies within the responsibility of each exhibitor. Valuables should be locked away overnight. Stand security guards can only be ordered through section Stand construction & Services: Stand services "Personnel" in the Exhibitor Handbook (Stuttgart Messe Serviceportal).

Stuttgart Messe Service

Tel: +49 711 18560 2444

E-mail: sms@messe-stuttgart.de

Shopping Facilities Nearby

DIY / Building Centres

BAUHAUS

Industriestraße 57

70565 Stuttgart-Möhringen

Germany

Tel: +49 711 5188660

Opening hours

Mon – Sat: 8.00 – 20.00

OBI
Nikolaus-Otto-Strasse 20
70771 Leinfelden-Echterdingen
Germany
Tel: +49 711 7973110
Opening hours
Mon – Sat: 8.00 – 20.00

Electronics Stores
EURONICS XXL
Hauptstrasse 171
70771 Leinfelden-Echterdingen
Germany
Tel: +49 711 947000
Opening hours
Mon – Fri: 9.00 – 19.00
Sat: 9.30 – 18.00

MediaMarkt
Schwabenplatz 1
70563 Stuttgart-Vaihingen
Germany
Tel: +49 711 782400
Opening hours
Mon – Sat: 10.00 – 20.00

Wholesale
SELGROS
Plieninger Strasse 63/1
70794 Filderstadt
Germany
Tel: +49 711 7070810
Opening hours
Mon – Fr: 6.00 – 22.00
Sat: 7.00 – 20.00

Plastics Processing
HARTMUT JUNKER
Fritz-Müller-Strasse 111
73730 Esslingen
Germany
Tel: +49 711 311387

Smoking Areas

The Messe Stuttgart trade fair site is a non-smoking venue. Smoking is not allowed in the halls and is only permitted in designated smoking areas.

Stand Catering

ARAMARK Restorations GmbH
Tel: +49 711 18560 3100
E-Mail: messe.standcatering@aramark.de

Stand Cleaning

Dias Gebäudemanagement GmbH
Tel: +49 711 18560 3630
E-Mail: stuttgart.messe@dias-service.de

Stand Parties

Stand parties can take place during official exhibition open hours and are subject to approval. Stand parties can also take place in the evenings after closure of the exhibition until 22.00 at the latest on Tuesday and Wednesday. All stand parties must be

applied for in writing at least 7 days in advance and require written authorisation from the Organisers. See Stand construction & Services: Permits “stand party permit” in the Exhibitor Handbook (Stuttgart Messe Serviceportal)

Suspensions

To be carried out only by the competent contractual partner of Messe Stuttgart.

See section Stand construction & Services: Technical Services “Ceiling Suspensions” in the Exhibitor Handbook (Stuttgart Messe Serviceportal)
Stuttgart Messe Service
Tel: +49 711 18560 2444
E-Mail: sms@messe-stuttgart.de

For questions

Neumann & Müller GmbH & Co. KG
Tel: +49 711 18567 9360
E-Mail: messe.stuttgart@neumannmueller.com

T

Taxi

Entrance East
Tel: +49 711 251811
Taxi Center
Tel: +49 711 566061
+49 711 557728

Technical Installations

Compressed Air
Mader GmbH & Co. KG
Tel: +49 711 7972 129
E-Mail: christine.geiger@mader.eu

Electricity

Ziegler Systemhaus GmbH
Tel: + 49 711 18560 3550
E-Mail: info-messe@ziegler-sh.de

Water

Hermann Jörg GmbH
Tel: +49 711 18560 3050
E-Mail: info@joerggmbh.de

Temporary Staff

Stand construction & Services: Stand services
“Personnel”
Trade fair hostesses & Staff for stand set-up
Profi Tess / T.I.M.E. Veranstaltungsservice GmbH
Tel: +49 711 2560011
E-mail: info@profi-tess.de

Theft

Police station Venue
Tel: +49 711 18560 2110

Police station Stuttgart Airport
Tel: +49 711 7878 00

Toilets/ Wheelchair-Accessible Toilets

Toilets and wheelchair-accessible toilets are located in Entrances East as well as at the entrance and end of each hall. The wheelchair-accessible toilets can be accessed using a European universal key.

V

Vehicle Access

See Download area: "Dates, contact persons and general information: Vehicle Access for build-up, exhibition, breakdown" in the Exhibitor Handbook (Stuttgart Messe Serviceportal)

Venue

Fastener Fair Stuttgart 2019
Landesmesse Stuttgart GmbH
Messepiazza 1
70629 Stuttgart
Germany

Tel: +49 711 18560 0
E-Mail: info@messe-stuttgart.de

W

Waste Disposal

Exhibitors are responsible for their waste disposal during build-up, exhibition and breakdown.

See section Stand construction & Services: Stand services "Waste Disposal" in the Exhibitor Handbook (Stuttgart Messe Serviceportal)

Tel: +49 711 18560 3708
E-Mail: entsorgung.lms@dias-service.de

The halls will be checked regularly, especially during build-up and breakdown, for compliance with waste disposal regulations. Should these not be adhered to, the exhibitor / stand builder will be charged a higher waste disposal fee.

Wheelchairs

Wheelchairs can be hired from the info counter at the East Entrance.

A deposit of 50 € is required.

Tel. to reserve a wheelchair +49 711 2200990

Wheelchair-Accessible Car Parks

Bosch Car Park 20 level 0, P 21 level 0
Underground Parking Entrance East P 22, P 23A, U1
and U2